



Dear Parents/Guardians,

Summer is quickly approaching! If you have not yet made arrangements for summer camp for your children, we are now accepting registrations for our program here at Quincy Catholic Academy. QCA accepts students ages 3 and up from QCA and other local schools. If your child is not yet 3 years of age but will be by the start of school (August 31<sup>st</sup>), they may attend the summer program.

### **OUR SUMMER CAMP**

This camp will start on Monday, June 18<sup>th</sup> and will run through Friday, August 10<sup>th</sup>. No program will be held on Wednesday, July 4<sup>th</sup>, Thursday, July 5<sup>th</sup> and Friday, July 6<sup>th</sup>. Camp is held in Quincy Catholic Academy's air conditioned lower level classrooms. Each child will receive a workbook for use during our morning educational hours. If your child has summer reading, they are encouraged to do their reading during the summer program and teachers will be present to help complete their book reports. Physical activities, group games, science experiments, computer lab and outdoor and indoor play will fill the remainder of your child's day.

### **MINI CAMPS**

We will again be offering mini camps! Please see the attached information and registration form for these camps to learn more about the camp's dates and costs.

### **NEW TO THE SCHOOL?**

Sign your child up today so they feel comfortable in September! They will meet some of our QCA teachers and students while making new friends for the upcoming school year. Many of the teachers that your child will see during the school year work for the summer program. Our camp counselors are college students or college graduates interested in educational fields.

### **LUNCH PROGRAM**

Lunch will be offered for a minimal cost for students who will be attending a full day of camp. Check out the attached order form for pricing and lunch selections.

If you have any questions, please do not hesitate to contact us at (617) 328-3830.

Sincerely,

Teresa King – Summer Program

# 2018 Quincy Catholic Academy Summer Program Registration

Application / Emergency Form for Students Entering Pre K (3 year olds) – Grade 6  
Please complete one application for EACH CHILD attending the program  
A \$125 registration fee is due for each registration

## STUDENT INFORMATION:

\_\_\_\_\_  
Last Name First Name Middle Name  
Grade in Fall of 2018: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

## CONTACT INFORMATION:

Mother/Guardian Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Numbers: Home: \_\_\_\_\_ Work: \_\_\_\_\_  
Cell: \_\_\_\_\_ E-Mail: \_\_\_\_\_  
Father/Guardian Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone Numbers: Home: \_\_\_\_\_ Work: \_\_\_\_\_  
Cell: \_\_\_\_\_ E-Mail: \_\_\_\_\_

## EMERGENCY CONTACTS: (\*2 NAMES OTHER THAN PARENTS MUST BE LISTED)

Name/Relationship to Student: \_\_\_\_\_ Phone: \_\_\_\_\_  
Name/Relationship to Student: \_\_\_\_\_ Phone: \_\_\_\_\_

Please list the name(s), addresses, cell phone numbers and relationship of any adults (other than parents) who have permission to pick up or dismiss your child. An ID will be required at time of pickup/dismissal.

NAME	ADDRESS	CELL PHONE	RELATIONSHIP
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

MEDICAL CONCERNS/ALLERGIES: (Please note if your child requires an Epi-Pen or inhaler, they **MUST** supply and leave them at camp)

Please indicate your child's shirt size:                      YS      YM      YL      YXL      AS      AM      AL

## **PROGRAM POLICIES AND PROCEDURES**

A \$125 registration fee is required of ALL students planning on attending the Quincy Catholic Academy summer program. (NO child will be allowed to attend the program without a registration form). This registration fee is **NON-REFUNDABLE** and includes a summer skills workbook, a program shirt and an afternoon snack.

The \$125 registration fee is due with the application. Please return applications as soon as possible to assure a spot in the program.

### **PROGRAM FEES**

DAILY FULL DAY RATE: \$55.00 per day (7:30 A.M. – 5:00 P.M.)

DAILY HALF DAY RATE: \$30.00 per day (7:30 A.M. – 12:00 P.M.)

WEEKLY FULL DAY RATE: \$275.00 per week (Monday – Friday, 7:30 A.M. – 5:00 P.M.)

WEEKLY HALF DAY RATE: \$150.00 per week (Monday – Friday, 7:30 A.M. – 12:00 P.M.)

ENTIRE PROGRAM RATE/ALL 8 WEEKS/FULL DAY PROGRAM: \$2,200.00

ENTIRE PROGRAM RATE/ALL 8 WEEKS/HALF DAY PROGRAM: \$1,200.00

### **LATE PICK-UP FEES/POLICY**

The program ends promptly at 5:00 P.M. each day.

Should an emergency take place, the staff will be on –site until 5:30 P.M. for an additional \$5.00 fee. After 5:30 P.M. there is a \$1.00 charge per minute/per child.

Half day students will be charged \$5.00 from 12:00 P.M. to 12:30 P.M. with a \$1.00 charge per minute/per child after 12:30 P.M.

**ALL LATE FEES ARE PAYABLE IN CASH AT TIME OF PICKUP**

### **PARENT AGREEMENT OF PROGRAM POLICIES**

I understand that the registration fee is non-refundable.

I understand that payments must be made before the program begins.

I understand that the program ends promptly at 12:00 P.M. for half day and 5:00 P.M. for full day students and the late fees will be payable at pickup in cash.

I understand that there is a code of conduct and that my child can be dismissed from the program at the discretion of the Program Director.

I understand that there are NO REFUNDS if my child is dismissed from the program.

Child Name (Please Print): \_\_\_\_\_

Parent Name (Please Print): \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# Quincy Catholic Academy Summer Program

Student's Name: \_\_\_\_\_

Grade in September 2018: \_\_\_\_\_

Please check off the dates your student will attend:

		<b>WEEK 1: JUNE 18 - JUNE 22</b>				
		6/18	6/19	6/20	6/21	6/22
FULL DAY	\$55	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HALF DAY	\$30	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<b>WEEK 2: JUNE 25 - JUNE 29</b>				
		6/25	6/26	6/27	6/28	6/29
FULL DAY	\$55	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HALF DAY	\$30	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<b>WEEK 3: JULY 2 - JULY 6</b>				
		7/2	7/3	7/4	7/5	7/6
FULL DAY	\$55	<input type="checkbox"/>	<input type="checkbox"/>			
HALF DAY	\$30	<input type="checkbox"/>	<input type="checkbox"/>			
		<b>WEEK 4: JULY 9 - JULY 13</b>				
		7/9	7/10	7/11	7/12	7/13
FULL DAY	\$55	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HALF DAY	\$30	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<b>WEEK 5: JULY 16 - JULY 20</b>				
		7/16	7/17	7/18	7/19	7/20
FULL DAY	\$55	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HALF DAY	\$30	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<b>WEEK 6: JULY 23 - JULY 27</b>				
		7/23	7/24	7/25	7/26	7/27
FULL DAY	\$55	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HALF DAY	\$30	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<b>WEEK 7: JULY 30 - AUGUST 3</b>				
		7/30	7/31	8/1	8/2	8/3
FULL DAY	\$55	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HALF DAY	\$30	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<b>WEEK 8: AUGUST 6 - AUGUST 10</b>				
		8/6	8/7	8/8	8/9	8/10
FULL DAY	\$55	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HALF DAY	\$30	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Payment Policies:**

Payments will be made through FACTS Tuition Management. If you are not a QCA family, you must pay by check by June 1st. If your payment is not received by the due date, your child's camp spot will be forfeited. Invoices will be sent out in May.

- ➡ Payment in full for all weeks is due by **June 1st**.
- ➡ If you sign up for camp after June 1st, payment is due immediately- *please disregard the due date on the invoice from FACTS.*

**Cancellation Policy:**

The \$125 registration fee is non-refundable and non-transferrable (it is not a deposit)  
**100% refund:** If cancellation notification is received before May 18th (less \$125 registration fee).  
**50% refund:** If cancellation notification is received after May 20th, but 10 business days prior to the beginning of your child's next registered week (less \$125 registration fee).  
**No refund** will be given if cancellation notification is received within 10 business days of the beginning of your child's next registered week.  
 Refunds may take 2 weeks to process.

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# 2018 Quincy Catholic Academy Mini Camp Registration

## Application / Emergency Form for Mini Camps

Complete one application for **EACH CHILD** and check **EACH** of the camps they wish to attend

### STUDENT INFORMATION:

\_\_\_\_\_  
Last Name First Name Middle Name

Grade in Fall of 2018: \_\_\_\_\_

### CONTACT INFORMATION:

Mother/Guardian Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Numbers: Home: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_

Father/Guardian Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Numbers: Home: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_

### EMERGENCY CONTACT: (\*2 NAMES OTHER THAN PARENTS MUST BE LISTED)

Name/Relationship to Student: \_\_\_\_\_ Phone: \_\_\_\_\_

Name/Relationship to Student: \_\_\_\_\_ Phone: \_\_\_\_\_

MEDICAL CONCERNS/ALLERGIES: (Please note if your child requires an Epi-Pen or inhaler for any allergies they will need to be supplied to the camp.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### PARENT AGREEMENT OF MINI CAMP POLICIES

I understand that payments must be made before the program begins.

I understand the time that camp ends and will be there promptly to pick up my child or be charged a fee of \$5.00 per ½ hour payable at time of pickup.

I understand that there is a code of conduct and that my child can be dismissed from the mini camp at the discretion of the teacher running the mini camp.

I understand that there are **NO REFUNDS** if my child is dismissed from the mini camp.

Child Name (Please Print): \_\_\_\_\_

Parent Name (Please Print): \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# **QUINCY CATHOLIC ACADEMY**

## **Summer Mini Camp Descriptions**

### **Adventures in Art (Entering Grades 1 & 2)**

Children get creative using books to expand their imagination and artistic potential. Artists will explore various materials and concepts to create projects of art and self-expression. Children will have the opportunity to dive into imaginings after reading books such as *Scribble Monster Takes a Bath*, *The Artist Who Painted a Blue Horse* and *Dot and Ish*. This program is for children who love art and want to have fun exploring a variety of media arts. If your child can dream it they can create it. A new adventure awaits each class!

### **Adventures in Art (Entering Grade K2)**

Children get creative using books to expand their imagination. Artists will create projects of art and self-expression. Children will have the opportunity to dive into their imaginings after reading books such as *Where the Wild Things Are*, *Chicka Chicka Boom Boom* and *Go Away Big Green Monster*. This program is for children who love art and want to have fun exploring a variety of media arts. If your child can dream it they can create it. A new adventure awaits each class.

### **Sports and Fitness (Entering 3 - 5)**

The objective of this camp is to highlight several different sports, games and fitness activities. Campers will learn the fundamentals and rules involved in each sport while participating in different competitions. This camp will focus on increasing physical fitness, expanding sport knowledge, and promoting good sportsmanship.

### **Books and Beyond (Entering K-1 – K-2)**

A book club for kids to combine learning and fun! We will read and explore a different children's book each day followed by entertaining and engaging activities about the story. There will be games, crafts, sensory play and more surrounding the themes and characters of the books.

### **Happily Ever After (Entering K-1 – K-2)**

All hail the princesses and princes ready for a fairytale adventure. Throughout the week, you will join Miss Mark for a majestic journey creating the most royal treasures. Let the MAGIC begin!!

### **Cooking Fun with the Stevenson's (Entering 1 - 3)**

Come join us for cooking club! We will be taking a trip around the world while making some fun, kid friendly recipes. We will also be learning our way around the kitchen and kitchen safety.

### **Broadway Junior/Theatrical Performance & Dance (Entering Grade 4 - 9)**

Join Mrs. Kelly and Mr. Kuehl as they explore contemporary musicals from the past 20 years and bring them to life here at QCA. Learn the dance routines to the latest shows from New York City! This one week course will have students dancing, singing and acting through scenes, while exploring new information about today's theatre scene. You will peruse scripts from hit shows such as *Wicked*, *Hairspray* and *Mary Poppins*.

## 2018 Quincy Catholic Academy Mini Camp Registration

Please check the mini camp in which you would like to register. If you have any questions please contact Mrs. King at the school office: 617-328-3830 or [teresa.king@quincycatholicacademy.org](mailto:teresa.king@quincycatholicacademy.org).

Description	Teacher and Grade	Date and Time	Cost of Camp	Check to Sign Up
Books and Beyond	Mrs. Castaneda Entering K1 & K2	June 18 <sup>th</sup> -June 22 <sup>nd</sup> 9 A.M.-12:00 P.M.	\$150.00	<input type="checkbox"/>
Sports, Games & Fitness (Session One)	Miss Juliann Entering 3, 4, 5	June 25 <sup>th</sup> –June 29 <sup>th</sup> 9 A.M.-12:00 P.M.	\$150.00	<input type="checkbox"/>
Sports, Games & Fitness (Session Two)	Miss Juliann Entering 3, 4, 5	July 23 <sup>rd</sup> –July 27 <sup>th</sup> 9 A.M.-12:00 P.M.	\$150.00	<input type="checkbox"/>
Broadway Junior Theatrical Performance & Dance	Mr. Kuehl Mrs. Kelly Entering Gr. 4-9	July 23 <sup>rd</sup> –July 27 <sup>th</sup> 9 A.M.-12:00 P.M.	\$150.00	<input type="checkbox"/>
Adventures in Art	Mrs. Thomas Entering 1-2	June 18 <sup>th</sup> -June 22 <sup>nd</sup> 9 A.M.-11:30 A.M.	\$150.00	<input type="checkbox"/>
Adventures in Art	Mrs. Thomas Entering K2	June 25 <sup>th</sup> -June 29 <sup>th</sup> 9 A.M.-11:30 A.M.	\$150.00	<input type="checkbox"/>
Happily Ever After	Miss Mark	July 9 <sup>th</sup> – July 13 <sup>th</sup> 9 A.M.-11:30 A.M.	\$150.00	<input type="checkbox"/>
Cooking Fun With the Stevenson's	Mrs. Stevenson Miss Stevenson Entering K2 - 2	June 25 <sup>th</sup> -June 29 <sup>th</sup> 9 A.M.-12:00 P.M.	\$150.00	<input type="checkbox"/>

To ensure optimal experience for our campers, each camp has a minimum enrollment that must be reached. If a camp has NOT reached its target enrollment, you will be notified by QCA and your fee will be refunded or can be applied to another camp that will be running.

Early drop off (7:30 am) for Mini Camps is \$10.00 per day. Please sign below to indicate that you will need to use the early drop off.

**By signing below, I understand that I will drop my child off at 7:30 A.M. in the cafeteria and I will be billed an additional \$10.00 per day/per child.**

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date